



TEC

TOWNSEND ENERGY COMMITTEE

272 Main Street

Townsend, Massachusetts, MA 01469

Christopher L. Campion, Ph.D., Susan Dejniak, PMP,
Sandra Brown, Theresa Morse, Ph.D., Michael Brown, Ph.D.

JUNE 6, 2013

TOWNSEND ENERGY COMMITTEE

ROOM 2 - MEMORIAL HALL - 7 PM

MEETING MINUTES

- 1. Call the meeting to order:** Chairman Chris Campion opened the meeting at 7:02pm. Present was Chris Campion (CC), Michael Brown (MB), Sue Dejniak (SD). Absent were Sandra Brown and Theresa Morse. Also support staff Karen Chapman was present.
- 2. Approval of Meeting Minutes: 5/1/13** SD motioned to accept the minutes of 5/1/13. MB seconded with all in favor.
- 3. Discuss replacement lighting for Police Station and other municipal buildings:** MB went over lights at PD and distributed excel spreadsheet showing proposal with cost and energy savings. If we have to do additional facilities work in addition to doing energy savings, how can we do it to get closer to the 20%. Updated quote was 5-6K for the whole project. SD motioned to have KC to move forward with Unutil proposal for light changes for municipal buildings and submit to state DOER for approval. MB seconded with all in favor.
- 4. Discuss energy audit completed for Memorial Hall:** Guardian representative was not able to make it to the meeting. He expects to be at the next meeting with the completed report. Audit was completed for Town Hall on May 23rd.
- 5. Summary of Energy Conservation Measures to date:** tabled
- 6. Discuss Volunteer Response Form:** Cheryl Forest came to watch the meeting. She will attend next meeting.
- 7. Topics not reasonably expected by the chair 48 hours before the meeting:** none.
- 8. Discuss Next Meeting:** June 24th.
- 9. Adjourn:** MB motioned to adjourn at 8:23pm. SD seconded with all in favor.

Minutes taken and transcribed by: Karen Chapman